

Briarcliff Manor Public Library  
Board of Trustees Meeting 11/9/22

Minutes

- I. Roll Call : Call to order 7:10  
Present: Kim Izzarelli, Robert Fetonti, Andrea Ziltzer, Patricia Richards, Stephanie Casper, Donna Pesce  
Absent: Rosalyn Beck, Amanda Bromberg, Jakob Hegseth, Edward Midgley  
Resigned: Javad Shabani
- II. Approval of Minutes: Motion , Andrea, second, Pat
- III. Approval of disbursements of \$38,000.00 for full time and part time salaries. Motion, Kim, second, Stephanie.
- IV. Update on proposed meeting with Steve Vescio
- V. Update on strategic plan. Proposed 12 member panel with recruits from the community including the Village. Discussion on including younger members of the community. Kickoff is planned for mid-December.
- VI./VII. Approval of budget transfers to pay for the strategic planning consultant: \$5500.00 from eBooks and \$2500.00 from contingent. Motion, Kim, second, Stephanie.
- VIII. Discussion of the Friends offer to pay for professional website development. Tabled to future meeting. Friends requested and will be offered bulletin board space at the Library.
- IX. Update on the Employee Handbook. Meeting set for Thursday, November 10 at 10 AM to meet and discuss updates on the inclement weather policy.
- X. Discussion of new financial policies which would impact the ability of the Library to accept monetary donations. The expanded discussion centered on the capital fund and the impact of planned giving, charitable remainder trusts, endowments and the possibility of researching estate planning and not-for- profits.
- XI. Updates on building issues: the cleaning contract was updated, the motherboard for the air conditioning unit has been repaired, mold mitigation was completed during the week of 10/11 and the lighting which is being funded by the Galef grant will be sent out for bid.
- XII. Report of the Library Director. There are several Board positions which will need to be refilled. In addition to the members whose terms are expiring and the resignation

of one Board member, there are currently 3 seats which will need to be filled. Discussion on the continuation of the current process for advertising and filled Board seats. There will be an author visit on Saturday, November 19, 2022 at 11 AM. Jon Sternfeld will discuss with Michael K. Williams, author Scenes From My Life. Kim will do the welcome. 62 of the Friends tote bags have been sold. Local author and celebrity, Ali Vitali, has a new book "Why America Hasn't Put a Woman in the White House...Yet"

XIII. Thoughts/ New Business: Next meeting, December 14, 2022 at 7 PM.

XIV. Motion to Adjourn, 9:18, Bob, Second, Pat

Submitted, Patricia Richards, 11/16/22

Approved by the Briarcliff Manor Library Board of Trustees on December 14, 2022/