

Briarcliff Manor Library Board of Trustees Meeting, May 10

- I. Meeting called to order 7:12. Present: Pat Richards, Rosalyn Beck, Bob Fetonti, Stephanie Casper, Jakob Hesketh, Donna Pesce, Guest of the Board Village Mayor, Steve Vescio.

Absent: Amanda Bromberg, Andrea Ziltzer.

- II. Motion to accept the minutes for the April 19 meeting, Ros, second, Stephanie, passed unanimously.
- III. Trustees Remarks. None. Time was yielded to Mayor Vescio.
- IV. Financial Report: The Library is through 92% of the fiscal year and has spent 88% of the budget and 93% with encumbrances.
- V. Board voted on payroll and disbursements since last meeting. Motion to approve, Bob, second, Pat, all in favor, passed unanimously.

The following budget line transfers were set up for vote: Motion to approve, Bob, second, Stephanie, all in favor, passed unanimously.

From: L7410.103 PT Personal Services	To:L7410.428 Office Supplies	\$2000.00
From: L7410.481 Video Tapes/DVDs	To: L7410.428 Office Supplies	\$500.00

- VI. Remarks of the Mayor. The mayor joined the meeting for about one hour. The discussion centered around the structural problems of the library building in particular the sprinkler system, the current need for a fire watch while the library is open and the ongoing problems with the air conditioning. The Mayor spoke about the need for long term solutions requiring studies as opposed to the short term fixes when problems arise. Other items discussed included the contingency funds of the library, the fund balance, the taxing districts of Briarcliff and the surrounding libraries. Mayor Vescio asked about the special district library status that the Village Manager mentioned when he visited the Board. The Mayor seemed most comfortable talking about the current capital projects that the Village is undertaking in particular the renovations of Route 9A and 600 Route 9. The Board was pleased to host him at this meeting.
- VII. Reminders to Board members of the trustee workshops offered through WLS. Certificates of completion must be submitted by 12/31/23.
- VIII. The Board confirmed the approval of the FY 2023-2024 budget that was voted on at the meeting on 4/19/23.
- IX. Motion to approve Proposal 2 of the copier contracts, Bob, second, Stephanie, all in favor passed unanimously.
- X. Board approved the appointments of the following members:

For President, Stephanie Casper. Motion to approve, Bob, second, Pat, all in favor, passed unanimously.

For Secretary, Pat Richards. Motion to approve, Bob, second, Ros, all in favor passed unanimously.

The Board discussed the need for new trustees to fill two vacancies. Donna will send information that she has received from interested people. Jakob will compose an announcement to advertise for new trustees.

- XI. The Board decided to stay with the cleaning company that is currently being used by the Library and the Village. The performance of the cleaning company will be monitored through the end of December 2023 at which time feedback will be requested from the Village.
  
- XII. New business: Donna will be attending a Library conference as work time. Donna, Andrea and Stephanie will meet Josh about the parking situation at the Library once the summer activities at the pool/park begin. Meeting is set for Friday, May 12 at 3 PM.

Meeting ended at 9:22. Motion to adjourn, Bob, second, Jakob, all in favor, passed unanimously.

The next meeting of the Library Board is June 14, 2023 at 7:00 PM.

Approved by the Library Board of Trustees on June 14, 2023.