

Briarcliff Manor Public Library
Board of Trustees Meeting
March 8, 2023

- I. Call to order 7:08 PM. Roll Call: Present, Stephanie Casper, Andrea Ziltzer, Bob Fetonti, Ros Beck, Donna Pesce, Pat Richards
Absent: Jakob Hesketh, Amanda Bromberg, Ned Midgley
- II. Approval of minutes for 2/8/2023 minutes. Motion to approve, Bob, second, Andrea. Passed unanimously.
- III. Trustee Remarks. Brief discussion of collection of fines and different policies for the libraries in WLS. On a light note, we all remembered Seinfeld and Bookman and the library book episode.
- IV. Financial Report. The Library is 74.5% through the fiscal year and has spent 75% of the budget. Board reviewed and approved prior month transactions and payroll. Motion to approve, Stephanie, second, Andrea. Passed unanimously.
- V. Budget Line Transfers. The Board discussed and approved the following transfers.

From: L7410.428/Office Supplies	To: L7410.480/Books and Software	\$1000.00
L7410.468/E Dues/Subscriptions		\$1700.00
L7410.477/Professional Development		\$300.00

From: L7410.499/Contingent	To: L7410.450/Telephone	\$300.00
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Motion to approve Ros, second, Bob. Passed unanimously.

- VI. As required, Board members completed and signed Conflict of Interest forms.
- VII. Board adopted the American Library Association statements regarding privacy and programming. Motion to approve, Andrea, second, Stephanie. Passed unanimously.
- VIII. Vote on Library Board President tabled to April meeting.
- IX. The discussion of the location of papers related to the Sexual Harassment policy. Both the Library and the Village have provisions for on site locked locations for this information.
- X. 2022-2023 Budget Discussion. Library drafted a narrative for inclusion in the budget talks. Additional discussion regarding the Library fund balance and proposed cuts to the budget.

- XI. Update on building issues. The issues about the air conditioning in the Library are on the calendar to be addressed in the warmer weather.
- XII. Report of the Library Director. Discussion about the suggestion that the Library consider Special District Library status. The strategic planning committee continues its work. The Board signed a card and gift for Josh Ringel and his wife who are expecting their first child. The NYS annual report was submitted. Board members were reminded about the continuing education requirements/workshops for the upcoming year.
- XIII. Motion to adjourn (9:18 PM) Motion, Pat, second, Bob.
- XIV. Next meeting of the Library Board, April 19 (note this is the third Wednesday of the month.)

Approved by the Library Board of Trustees on April 19, 2023.