

Briarcliff Manor Public Library  
Board of Trustees Meeting  
April 19, 2023

- I. Call to order 7:07  
Present: Donna Pesce, Andrea Ziltzer, Stephanie Casper, Amanda Bromberg, Patricia Richards  
Absent: Robert Fetonti, Rosalyn Beck, Jacob Hekseth, Edward Midgely
- II. Approval of minutes for meeting, March 8, 2023. Motion to approve, Andrea, second, Stephanie. All in favor. Motion passes unanimously.
- III. Trustee Remarks. Board welcomed Beth Venn from the Strategic Planning Committee to update the members on the process. Beth Venn discussed two topics: the recommendation for a Memorandum of Understanding between the Village and the Library with regard to responsibilities for facilities and the use of the community space in the Vescio Community Center.
- IV. Financial Report. The Library is 84% through the fiscal year and has spent 83% of the budget.
- V. Budget Line Transfers: The following budget line transfers were approved:

From :	To:	
L7410.440 (Utilities)	L7410.442 (Natural Gas)	\$1600.00
L7410.499 (Contingent)	L7410.420(Materials/supplies)	\$400.00
L7410.481(Videos/DVD)	L7410.484 (Books on Tape)	\$600.00
L7410.499(Contingent)	L740.450(Telephone)	\$50.00
L7410.499(Contingent)	L7410.8259( Hosp Ins Retiree)	\$382.00
L7410.499 (Contingent)	L7410.820 (Hosp Ins)	\$2,034.00
L7410.440 (Utilities)	L7410.820 (Hosp Ins)	\$1646.00
TOTAL		\$6712.00

Motion to approve, Stephanie, second, Andrea. All in favor. Motion passed unanimously.

Motion to approve payroll, payroll expenses and disbursements 2/28/23 – 4/3/23 Stephanie, second, Andrea.

- VI. 2023 – 2024 Budget. At the request of the Village, the contingency budget line for the Library was incorporated into the Village line for contingencies. Motion to accept the budget as presented Pat, second, Andrea. All in favor. Motion passed unanimously.
- VII. The discussion of the NYS Library report was tabled to the May meeting.
- VIII. The discussion of the copier was tabled to the May meeting.

At approximately 8:30, the fire alarm in the Library went off. Trustees left the second floor via the emergency exit. Emergency fire and police vehicles arrived and upon entry discovered that the sprinkler system has engaged and flooded the first floor of the Library in the area around the circulation desk. This has been an ongoing problem for the Library for about a year. Meeting adjourned after the area was secured and Donna made plans to deal with the situation.

Next Meeting of the Library Board, May 10, 2023.

Approved by the Library Board of Trustees on May 10, 2023.